

You wish to work for Barenbrug

APPLICATION FORM - QUESTIONNAIRE

Thank you for applying for a position with Barenbrug. The information you provide is collected by Barenbrug for the purpose of assisting the assessment of your suitability for employment with Barenbrug in New Zealand.

The following pages are a questionnaire that we request you to personally complete. Please note - completion of this questionnaire does not indicate any obligation on Barenbrug to employ the applicant. Failure to supply the required information will prejudice Barenbrug’s ability to determine your suitability for the position.

Any offer of employment is made subject to your completion of the questionnaire to its satisfaction.

If your application is successful, such information will form part of your personnel file, which you are entitled to access upon request. The information is held, at its Head Office, 2547 Old West Coast Road, Courtenay.

Barenbrug shall retain any information retaining to unsuccessful applicants for a period of 12 months. The above information is provided in accordance with the Privacy Act 2020. I can request this information be deleted.

Date of Application:

Position Applied for:

Type of Work Sought (circle) Full Time / Part time / Seasonal / Holiday

Personal Details

Your full name

Your Preferred Name *(if different to above)*

Your current address.....
 Postcode:

Phone contact:

Email Address

Barenbrug does social media reference checking – do you give permission to do this? **YES / NO**

Entitlement to Work - please circle:

New Zealand or Australian citizen	Permanent NZ Resident	Work Visa <i>Please provide a copy</i>	Expiry Date
Do you give Barenbrug permission to verify your Visa / Immigration status with Immigration NZ			YES / NO
<i>(A copy of your entitlement is required before employment is offered)</i>			
Can you hold a conversation in a language other than English – if so, what language			
.....			

Drivers Licence

Do you hold a current NZ drivers licence **YES / NO**

Classes Held: Any Demerit Points **YES / NO**

Expiry Date :

Criminal History

Have you been convicted of a criminal offence in NZ or any other country?	YES / NO
	If Yes DATE:
Are you happy for us to conduct a Police Check / background?	YES / NO

If you answered YES to the first question above, please provide brief details -.....

Education and Qualifications

Secondary School attended	
Qualification attained	
Further education provider	
Qualifications attained	
Please summarise your relevant qualifications, if you have additional details or qualifications that cannot be entered here, please ensure they are included in your CV.	

Employment History

Please provide details of your current employment or most recent employment:

Current Employment

Company	
Contact person/ number	
Main responsibilities	
Reason for Leaving and when	

Prior Employment

Company	
Contact person/ number	
Main responsibilities	
Reason for Leaving and when	

Secondary Employment

Company	
Type of work	

Medical History

Have you suffered from a serious accident or injury	YES / NO
Do you suffer from any medical condition that may affect, or be affected by the job you have applied for, or that might affect you from attending work regularly?	YES / NO
Do you suffer from asthma	YES / NO
Do you suffer hearing and / or visual problems	YES / NO
Do you have allergies we should be aware of – eg dust / bee sting	YES / NO
Do you have sensitivity following contact with any chemicals	YES / NO
Have you received compensation from ACC for an injury	YES / NO
Are you able to handle products, materials, equipment used on a farm	YES / NO

If you answered **YES** to any of the questions above except the LAST question, please provide brief details:

.....

.....

Referees

Please provide the names and contact details of at least two references who we can contact to provide a reference. These should be people who you have reported to directly and ideally from two different organisations. By providing this information you are agreeing to our organisation making contact with them in regard to your application for employment:

Name / Organisation / Position	Contact phone:

DECLARATION

I confirm any information contained in this application form and my CV is true and correct. I understand that any false or deliberately misleading information supplied or any material information is suppressed, I will not be accepted for employment, or if employed, my employment may be terminated immediately.

Note Incorrect or misleading information that is withheld, applicants may be disqualified from appointment, or if appointed, liable for dismissal.

I authorise Barenbrug and their advisors to, in accordance with the Privacy Act 2020, undertake any pre-employment checks relating to qualifications, medical history, criminal history, immigration, ACC, credit analysis, driver licence, due diligence on directors’ professional memberships or any other required skills based assessment relating to my suitability or application of practical work skills.

I consent to Barenbrug seeking verbal or written information on a confidential basis about me from representatives of my previous employers and/or referees

If my application is unsuccessful, I understand that Barenbrug may retain my application and CV for 12 months for consideration for any potentially suitable future vacancies although I can request this information be deleted.

Signed: _____ Date: _____